

AUTHORIZATION TO ADMINISTER MEDICATION LONG TERM

St. Jude Catholic School

4820 Walbridge Street
Rockville, MD 20853

Phone (301) 946-7888
Fax (301) 929-8927

TO BE COMPLETED BY PARENT/GUARDIAN

Name of Student _____ Grade _____

Date of Birth _____ Allergies _____

New Medications: The first 24 hour dosage of this medication was given at home on _____

List all medication(s) this student is currently taking _____

I hereby request and authorize St. Jude Catholic School personnel to administer the medication as directed by the physician (below). I agree to release, indemnify and hold harmless St. Jude Catholic School and any of their staff members or agents from lawsuit, claim, demand, or action, etc. against them, for administering prescribed medication to this student, provided staff are following the physician's order as written below. I have read the procedures outlined on the back of this form and assume the responsibilities as required.

_____ Parent / Guardian Signature	_____ Phone	_____ Date
--------------------------------------	----------------	---------------

TO BE COMPLETED BY THE PHYSICIAN

The Montgomery County Health Department and St. Jude Catholic School discourage the administration of medication to pupils in school during the school day. Medication that can be administered outside of school hours should be so prescribed. **Only non-parenteral medications are administered except in specific emergency situations.** School personnel will, when it is necessary, administer medication to pupils during the school day and while participating in outdoor education programs according to the procedures outlined on the back of this form.

PLEASE USE A SEPARATE FORM FOR EACH MEDICATION

Name of Medication _____ Diagnosis _____

Dosage _____ Times to be GIVEN at SCHOOL _____

Route of Administration _____ Effective Dates: From _____ To _____

Side Effects _____

If PRN Specify: 1) When indicated _____

2) Frequency of administration _____

_____ Physician's Name (print clearly)	_____ Physician's Signature
---	--------------------------------

_____ Physician's Phone	_____ Date
----------------------------	---------------

INFORMATION AND PROCEDURES FOR MEDICATION ADMINISTRATION LONG TERM

No medication, required to be administered longer than seven consecutive school days, will be administered in school or during school sponsored activities without the parent's/guardian's written authorization and a physician's written order. This includes prescription and non-prescription, over-the-counter medications.

The parent/guardian is responsible for completing the top section of the form and obtaining the physician's statement on the lower section. This is required every school year for each new or continuing medication order or whenever there is a change in the dosage or time of administration during the school year. (A physician may use office stationery or a prescription pad in lieu of completing this form if all required information is detailed.)

The medication must be delivered to school health room personnel by the parent/guardian or, under special circumstances, an adult designated by the parent/guardian. St. Jude Catholic School personnel will not administer medication brought to school by a child.

All prescription medication must be provided in the original container with the original pharmacist label attached. Non-prescription, over-the-counter medication must be in the original container with the manufacturer's label and the safety seal intact. No other medications will be administered. Physician samples must be appropriately labeled by the physician.

The first 24 hours dosage of any new medication must have been given at home before it will be administered at St. Jude Catholic School.

The parent/guardian is responsible for collecting any unused portion of a medication after the effective administration dates. Medication not claimed at the end of the school year will be discarded.

Self-administered medications are entirely the responsibility of the parent/guardian and not that of either St. Jude Catholic School or St. Jude Catholic School personnel. Students should not have medications in their possession while on the grounds of St. Jude Catholic School. Medications without the accompanying parent/guardian and physician authorizations will not be stored in the health room.